



EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION No. 2

MINUTES

Regular School Board Meeting of
The Board of School Trustees

MONDAY, September 13, 2010 @ 3:00 P.M.

Located at Division Office – Knights of Columbus Board Room

A. CALL TO ORDER/OPENING PRAYER

The Chairman called the meeting to order at 3:09 p.m.

Trustee Mueller led the Opening Prayer.

Introduction of Seamus Smyth, Grove Examiner/Reporter.

ROLL CALL

Gerald Bernakevitch	Chairman
Caren Mueller	Vice-Chair
Ronald McKay	Trustee
Joseph MacLellan	Trustee
Natasha McBride	Trustee
Robert Vasseur	Trustee
Marian Walshe	Trustee
Richard Yaceyko	Trustee
Cindi Vaselenak	Superintendent
Michael Hauptman	Deputy Superintendent
Sime Fatovic	Director of Facilities and Technology Services
Sheila Shumate	Director of Student Services
Diane Wilvers	Senior Executive Assistant
REGRETS:	
Jackie Gilbert	Secretary-Treasurer

A. CALL TO ORDER / OPENING PRAYER

OPENING PRAYER

ROLL CALL

INTRODUCTION OF MEDIA

(Seamus Smyth – Spruce Grove Examiner)

Vice-Chair, Trustee Mueller

Chair, Gerald Bernakevitch

Chair, Gerald Bernakevitch

B. ACTION ITEMS

CONSIDERATION OF THE AGENDA

(a) ACTION ITEMS

10-135 MUELLER

Carried

Tripartite Discussions

That ECSR No.2 authorizes ASBA to represent the interests of school boards in Tripartite Discussions on Sustaining Workforce Stability and Enabling Continued Collaboration on Transformation in the K-12 Education System.

Finance Committee Report - Trustee Remunerations

(b) INFORMATION ITEMS

(1) none

(c) APPROVAL OF AGENDA**10-136 WALSHE****Carried**

That the Agenda be approved as circulated.

C. ROUTINE MATTERS**(a) APPROVAL OF MINUTES –****10-137 MCKAY****Carried**

That the Minutes of the June 14, 2010 Regular Board Meeting be approved as circulated.

10-138 MUELLER**Carried**

That the Minutes of the June 23, 2010 Special Board Meeting be approved as circulated.

BUSINESS ARISING OUT OF THE MINUTES

(i)

D. NEW BUSINESS**10-139****WALSHE****Denied****Leave of Absence – Appeal - Employee No. 10584**That the Evergreen Catholic Separate Regional Division No. 2 grant a leave of absence to Employee No. 10564 as requested for November 8, 2010 (Article 13.20 Personal Leave) and November 9th – 10th, 2010 (Article 13.25 leave without pay and with benefits) of the Terms & Conditions of Employment.**10-140****MCBRIDE****Carried****Field Trip – Grade 7 Trip to Quebec, Montreal and Ottawa**

That the Evergreen Catholic Separate Regional Division No. 2 approve in principal the field trip to Quebec, Montreal and Ottawa on May 28, 2011 – June 5, 2011 by grade 7 students of Gerard Redmond Catholic School.

10-141**MACLELLAN****Carried****Roles Clarifications and Accountability Process**

That the Evergreen Catholic Separate Regional Division No. 2 Board of Trustees rescind, in its entirety, the Evergreen Catholic Separate Regional Division No. 2 Policy Manual.

That

That the Evergreen Catholic Separate Regional Division No. 2 Board of Trustees adopt the Evergreen Catholic Separate Regional Division No. 2 Policy Manual.

That

That the Evergreen Catholic Separate Regional Division No. 2 Board of Trustees acknowledge receipt, for information purposes only, the Evergreen Catholic Separate Regional Division No. 2 Procedures Manual.

ADDITIONAL ACTION**10-142****MUELLER****Carried****Tripartite Discussions**

That ECSRD No.2 authorizes ASBA to represent the interests of school boards in Tripartite Discussions on Sustaining Workforce Stability and Enabling Continued Collaboration on Transformation in the K-12 Education System

10-143**MCKAY****Carried****Trustee Remunerations**

That ECSRD No. 2 authorizes to increase effective October 1, 2010 the Basic Honorarium and Allowance by \$2000 per year; Per Diem Allowance to be increased to \$87.50 (half day) and \$175 (full day); a Benefits plan available at no cost to the Board of Trustees; Meal allowances will be raised as follows: \$15 breakfast, \$20 lunch, and \$30 supper.

DELEGATIONS**FROM NON-STAFF SOURCES –****Pivot West Communications – Jason Gariepy**

Jason Gariepy provided a summary of the recent communications that has been done for ECSRD such as registration advertisements and the new website. The new website implementation was showcased and discussion of future improvements. Deputy Hauptman discussed the future implementation of a SharePoint site for the document sharing.

FROM STAFF SOURCES -

None

E. INFORMATION ITEMS**FROM STAFF SOURCES: ADMINISTRATORS' REPORTS****(a) SUPERINTENDENT**

- (1) June Diploma/PAT Results **Encl. E1**
Preliminary results were discussed, although Final results will not be released until October 13, 2010. The participation rates are once again higher than the provincial average.
- (2) Alberta Human Rights Act **Encl. E2**
By November 15, 2010 we will be required to report to the province on how we are communicating to parents the section 11.1 Human Rights Act. Attached, letter sent to schools for distribution to all families. The letter was also posted on our website. Parents have the right to exercise their right to opt out of the religion program. This will also be clearly indicated in the new registration forms.
- (3) September student enrolment **Enc. E3**
Projected enrolment from September 1st. The final numbers will be submitted on September 30th for funding requirements. Enrollment increases at Gerard Redmond are possibly due to the Public Relations campaign. Holy Spirit enrollment has seen a minimal decrease even with the removal of two classes (grade 9 program).
- (4) Inspiring Education and Inspiring Action **Encl. E4**
Discussion of the enclosed documents. Future planning to 2030 will start at the Administrators' Fall Retreat. Stakeholder groups and taskforce will be formed and facilitated to further develop future education.
- (5) China
Cindi, along with 17 other Alberta Superintendents, will participate in a study tour in China from October 14 to 23, 2010. The program will focus on Beijing, where Alberta delegates will be part of a larger Canadian delegation, and on Chongqing, given the success of Evergreen's participation in the 2009 Superintendents study tour. Update, only 12 districts will be participating. Cindi has designated Michael Hauptman to represent ECSRD division. Increased participation opportunities will result from this tour.
- (6) Administrators' Fall Retreat – developing leaders
“Evergreen Inspires”
September 29 (7 pm), September 30, October 1
Coast Pyramid Lake Resort, Jasper
Facilitators: Cindi Vaselenak, Michael Hauptman, Sime Fatovic, Sheila Shumate
- (7) Shift Happens (a short video)
Theme – how the schools are incorporating the theme – One body, many parts.
Showed a video created by JP11 – Mr. Potato Head Theology; and pics of art interpreting the school theme.

Superintendent on Twitter www.twitter.com/SuperECSRD

(b) DEPUTY SUPERINTENDENT

- (1) Separate School Formation update **Encl. E5**
Pat Harrington is working with many groups to form future 4x4 separate formations. Transportation is the motivating factor for these residents. Census plan for the Twin Ravine area and Gramina area are of discussion.
- (2) Roles Clarification and Accountability Model Update
As discussed in New Business.
- (3) August 27, 2010 Faith Development Day – Feedback and discussion
Feedback has been received from staff mentioning that the Superintendents' welcome was the highlight of the day. The presenters were an excellent choice and were well received. Improvements for next year were discussed such as food/beverage requirements, the length of the PD to be shortened to ensure we have staff full attention; and shorter day to accommodate travel for Hinton staff. Many emails were received from staff, commending the board of their presence at Faith Development and award service (in June); and the appreciation for board PD days.
- (4) Website Update and Content Management Site
Michael discussed the features following Jason Gariepy's presentation.
- (5) Excel - Leadership Development **Encl. E6**
Partnership with STAR Catholic for leadership
CAA (Catholic Administrator A) – James and Sheila will liaison between Board, Senior Admin and Schools.

(c) SECRETARY-TREASURER

As presented by Michael Hauptman, financial reports were provided as information.

- (1) 2009-2010 Revenues/Allocations & Expenses **Encl. E7**
- (2) 2009-2010 Year-end & Audit
- (3) 2010-2011 Budget Update
- (4) Financial Software Update

(d) DIRECTOR OF FACILITIES AND TECHNOLOGY SERVICES

- (1) Construction Update – St. Peter the Apostle High School **Encl. E8**
New High School: Alberta Infrastructure to handle the build from here on in, AI does not want a school division representative at regular site meetings. All communication to be done via Alberta Infrastructure.
- (2) Technology Update
New Student Information system has been installed and configured (SIRS4); work toward wireless technology in all schools; JP11 and St. Joseph slated for new computers during 2010/2011 school year; continue to work toward a 21st Century Student vision.
- (3) Maintenance/IMR
Library has been split at St. Marguerite to create a new classroom.
Band room at St. Marguerite has been renovated to accommodate all types of classes; massive water storage tank (600 gallon) removed at St. Marguerite a new more efficient hot water system in place; concrete at front of St. Joseph has been redone to due heaving and cracking (trip hazard); St. Mary CTS labs are complete they look fantastic; new boiler has been installed at St. Mary Roof Audit complete we have data in print and online; all schools look excellent at the start of the year, custodians did a fantastic job again.

(e) DIRECTOR OF STUDENT SERVICES

- (1) Community Protocol for Trauma Response and Threat Assessment **Encl. E9**
Process of a Community Protocol is planned for completion within this school year.
- (2) Special Education
In Westlock, we have seen a drastic increase for students requiring special education programs. Although the programs are underfunded, the coordinators are to be commended as they are working hard to accommodate the needs. Mild/moderate needs programs will not be affected by budget cuts.
- (3) Counselling
Anti-Bullying Program “Be Cool” will be launched to all grade 7 classes within the division. Counsellors responded to the recent crisis at St. Joseph School and are commended. This allowed school administrators to manage through the crisis.
- (4) Success in School Plans
Ministers have signed the protocol on September 10, 2010 and regional agreements will be signed. Plans for a September implementation.
- (5) Setting the Direction Update
We are entering the Phase 6: System Redesign of this project and this will help priorities such as curriculum, capacity building, collaboration, accountability and funding.
- (6) Non-Violent Crisis intervention Training
All educational assistants in ECSRD trained and certified in the NVCI Model. Numerous administrators and teachers also trained.

F. FROM TRUSTEES

- (a) Catholic Leadership
- (b) Negotiations – Grievance was brought forward for discussion. Correspondence will be sent.
- (c) Finance – see Motion #10-143
- (d) Properties and Transportation - None
- (e) Education and Public Relations – None
- (f) Joint Membership -None
- (g) ACSTA – Director meeting on September 17th, 2010 at 10 am in Nisku
(Gerald and Cindi)
- Jasper, ACSTA Spring conference – Planning committee will meet after the upcoming election. Promotions will be planned for the November convention in Edmonton. St. Gregory will provide entertainment.
- (h) ASBA – meeting September 17
- (i) Other - None

Correspondence

- 1) Holy Trinity Church – communication from the City of Spruce Grove regarding road extensions
- 2) Article in Hinton Parklander

EVENTS WITHIN & OUTSIDE THE DIVISION

Schedule of events from St. Thomas Aquinas and Holy Spirit School was distributed as well.

September 16, 2010	School Opening Mass	St. Thomas Aquinas HS
September 17, 2010 9:15 a.m.	St. Mary School's Opening Liturgy	Catholic Church, Westlock AB
September 18, 2010	Convocation Ceremony Michael Hauptman – and Ron McKay	Gerard Redmond Gymnasium
September 23, 2010 6:30 – 8:30 p.m.	Awards/Meet the Teacher	St. Thomas Aquinas HS
September 29 & 30, 2010	Administration Retreat (Superintendents, Directors, Principals, VPs)	Jasper, Alberta
October 7, 2010	Thanksgiving Celebration	St. Joseph School
October 12, 2010 (Tuesday)	Regular School Board of Trustees Meeting	Knights of Columbus Board Room Division Office
September 20, 2010 10:00 a.m. to Noon	Nomination Day	Division Office Gerard Redmond Catholic School
September 23 & 24, 2010	CASS Zone 2/3 Meeting (Michael Hauptman)	Jasper, AB
September 17, 2010	ACSTA Board Meeting (Gerald Bernakevitch, Cindi Vaselenak)	
October 18, 2010	Election Day	Provincial
November 19-21, 2010	2010 ACSTA Convention	Diane –accommodations have been booked (10 rooms) Deadline: TBD
November 21, 22, 23, 2010	ASBA Fall General Meeting	The Westin Edmonton Hotel Accommodations booked (10 rooms) Deadline: TBD

CLOSED SESSION

NEXT BOARD MEETING - Tuesday, October 12, 2010 at 2 pm – 7 pm

CLOSING PRAYER – Vice Chair, Trustee Mueller

F. CLOSING PRAYER & ADJOURNMENT

10-144 Motioned by MUELLER

That the meeting be adjourned at 6:05 p.m.

Mr. Gerald Bernakevitch, Chair

Secretary-Treasurer