



EVERGREEN CATHOLIC SEPARATE REGIONAL
DIVISION No. 2

MINUTES

Regular School Board Meeting of
The Board of School Trustees

MONDAY, November 9, 2009 @ 3:00 P.M.
Located at Division Office

A. CALL TO ORDER/OPENING PRAYER

The Chairman called the meeting to order at 3:14 p.m.
Mrs. Mueller led the Opening Prayer.
Mr. Bernakevitch introduced Media

ROLL CALL

Gerald Bernakevitch	Chairman
Caren Mueller	Vice-Chair
Ronald McKay	Trustee
Joseph MacLellan	Trustee
Natasha McBride	Trustee
Robert Vasseur	Trustee
Marian Walshe	Trustee
Richard Yaceyko	Trustee
Mel Malowany	Superintendent
Cindi Vaselenak	Deputy Superintendent
Marlene Fehr	Secretary-Treasurer
Sime Fatovic	Director of Facilities and Technology Services
Diane Wilvers	Senior Executive Assistant

B. ACTION ITEMS

CONSIDERATION OF THE AGENDA

(a) **ACTION ITEMS**
(1)

(b) **INFORMATION ITEMS**
(1)
(2)
(3)

(c) **APPROVAL OF AGENDA**

10-032 Mrs. Mueller

That the Agenda be approved as amended.

CARRIED

ROUTINE MATTERS

(a) **APPROVAL OF MINUTES**

10-033 Mr. Yaceyko

That the Minutes of the October 13, 2009 Organizational Board Meeting be approved as circulated.

CARRIED

(b) APPROVAL OF MINUTES

10-034 Mr. McKay

That the Minutes of the October 13, 2009 Regular Board Meeting be approved as circulated.

CARRIED

(c) APPROVAL OF MINUTES

10-035 Mrs. Mueller

That the Minutes of the October 21, 2009 Special Board Meeting be approved as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

None

B. NEW BUSINESS

(a) REQUEST FOR SCHOOL USE – Yellowhead Regional Arts Festival Society

10-036 Mr. McKay

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Gregory School Library on Thursday, October 22, 2009 and Thursday, December 10, 2009 (8:15 p.m. to 5:15 p.m.) in order to hold Aboriginal Culture for Youth by the Yellowhead Regional Arts Festival Society.

CARRIED

(b) REQUEST FOR SCHOOL USE - Live In Society

10-037 Mr. MacLellan

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of Gerard Redmond School (predetermined areas of use are outlined with School Principal) from Friday, February 26, 2010 at 4:00 p.m. to Sunday, February 28, 2010 6:00 p.m. in order to hold a Live In event by the Live In Society.

CARRIED

(c) REQUEST FOR FIELD TRIP – Grade 7 trip to Quebec, Montreal and Ottawa

10-038 Mr. McKay

That the Evergreen Catholic Separate Regional Division No. 2 approve in principal the out of province trip for Grade 7 students of Gerard Redmond Community Catholic School to visit sites in Quebec, Montreal and Ottawa from May 29, 2010 to June 5, 2010.

CARRIED

(d) ANNUAL EDUCATION RESULTS REPORT APPROVAL

10-039 Mrs. Mueller

That the Evergreen Catholic Separate Regional Division No. 2 approves the 2008-2009 Annual Education Results Report as discussed and presented.

CARRIED

(e) COURSE ATTENDANCE FINANCIAL SUPPORT

10-040 Mr. MacLellan

That the Evergreen Catholic Separate Regional Division No. 2 approve the Course Attendance Financial Support.

CARRIED

(f) RESERVE TRANSFERS

10-041 Mr. McKay

That the Evergreen Catholic Separate Regional Division No. 2 make agreed transfers between Unrestricted Surplus and Operating/Capital Reserves at August 31, 2009.

CARRIED

(g) AUDITED FINANCIAL STATEMENTS

10-042 Mr. Vasseur

That the Evergreen Catholic Separate Regional Division No. 2 approve the August 31, 2009 Audited Financial Statements as presented.

CARRIED

Additional:

(h) YOUTH MINISTRY – MIKE LANDRY
10-043 Mr. McKay

That the Evergreen Catholic Separate Regional Division No. 2 approves Administration to obtain the services of Mike Landry for youth ministry programming within our schools for a maximum of \$20,000 for the 2009/2010 school year.

CARRIED

(i) PANDEMIC PROTOCOL
10-044 Mr. MacLellan

That the Evergreen Catholic Separate Regional Division No. 2 approves distribution of the Pandemic Protocol.

CARRIED

C. DELEGATIONS

FROM NON-STAFF SOURCES -

Holy Trinity Catholic Church - Father Paul Terrio & Mike Landry, Youth Minister

RE: Parish Youth Ministry involvement in schools

Hawkings Epp Dumont Chartered Accountants – Mr. Phil Dirks

RE: Audited Financial Statements ending August 31, 2009

FROM STAFF SOURCES-

None

D. INFORMATION ITEMS

FROM STAFF SOURCES

ADMINISTRATORS' REPORTS

(a) SUPERINTENDENT

Mr. Malowany provided detail to his submitted report, including:

- (1) Presentation from Holy Trinity Catholic Church – Youth Ministries within the schools**
- (2) Media Releases**

Meeting Break – 4:30 p.m.

Meeting resumed – 5:01 p.m.

(b) DEPUTY SUPERINTENDENT

Ms. Vaselenak provided additional information to her submitted report, including:

- (1) Pandemic Protocol - Update**
- (2) 2008-2009 Annual Education Results Report (AERR)**

(c) SECRETARY-TREASURER

Mrs. Fehr provided additional information to her submitted report, including:

- (1) Course Attendance final report**
- (2) Reserve Transfers**
- (3) Audited Financial Statements**

(d) DIRECTOR OF FACILITIES AND TECHNOLOGY SERVICES

Mr. Fatovic provided updates and responded to Trustee questions:

- (1) Maintenance Update**
Implemented new work order system (School Dude)
No Smoking signs have been installed
- (2) Technology Update**
Begin St. Mary CTS/Technology Upgrade
- (3) Capital Update**
Portables almost complete and occupied

FROM TRUSTEES

(a) CATHOLIC LEADERSHIP-

Mrs. Walshe provided a letter of concern (as accepted as information to the board by Mr. McKay) regarding the HPV Vaccine. The previous board motion will not be reconsidered.

- (b) NEGOTIATIONS & SALARIES –** (Mel) Catholicity clause has been updated on all teacher contracts. School registration forms will also be updated. (Bernakevitch) Committee will be meeting Monday, November will be reviewing the applications for Superintendent and scheduling interviews
- (c) FINANCE –** (Marlene) Auditors are recommending that an Investment account be researched with the TD Bank.
- (d) PROPERTIES & TRANSPORTATION –** No report
- (e) EDUCATION & PUBLIC RELATIONS –** No report
- (f) JOINT MEMBERSHIP –** No report
- (g) ACSTA –** Confirmation of attendance to ACSTA Conference November 20-21, 2009; Higgins awards outlining the nominations; Evergreen has volunteered to do Liturgy at the conference mass; Mr. McKay has been asked to run for ACSTA President and the board provided their endorsement.
- (h) ASBA –** Confirmation of attendance to ASBA Conference November 22-23, 2009; review of the ASBA Policy
- (i) Other –**

FROM NON-STAFF SOURCES

None

E. FUTURE BUSINESS

- (a) NEXT BOARD MEETING – Monday, December 14, 2009 -** Knights of Columbus Room, Division Office
- (b) EVENTS WITHIN THE DIVISION**
- (c) EVENTS OUTSIDE THE DIVISION**
- Catholic Conference on March 12-13, 2010 in Edmonton
- CCSTA Convention on June 3-5, 2010 in Ottawa

F. CLOSING PRAYER & ADJOURNMENT

10-045 Mrs. Mueller
That the meeting be adjourned at 6:00 p.m.

Mr. Gerald Bernakevitch, Chair

Mrs. Marlene Fehr, Secretary-Treasurer