



EVERGREEN CATHOLIC SEPARATE REGIONAL
DIVISION No. 2

MINUTES

Regular School Board Meeting of
The Board of School Trustees

TUESDAY, October 13, 2009 @ 3:00 P.M.
Located at Division Office

A. CALL TO ORDER/OPENING PRAYER

Mr. Bernakevitch called the meeting to order at 3:36 p.m. and led the Opening Prayer.

ROLL CALL

Gerald Bernakevitch	Chair
Caren Mueller	Vice-Chair
Ronald McKay	Trustee
Joseph MacLellan	Trustee
Natasha McBride	Trustee
Robert Vasseur	Trustee
Marian Walshe	Trustee
Richard Yaceyko	Trustee
Mel Malowany	Superintendent
Marlene Fehr	Secretary-Treasurer
Sime Fatovic	Director of Facilities and Technology Services
Diane Wilvers	Senior Executive Assistant

EXCUSED

Cindi Vaselenak Deputy Superintendent

INTRODUCTION OF MEDIA –

Mr. Bernakevitch welcomed Naeema Siddiqua, Reporter/Photographer of The Grove Examiner.

B. ACTION ITEMS

CONSIDERATION OF THE AGENDA

(a) ACTION ITEMS

(1) none

(b) INFORMATION ITEMS

(1) Parent Inquiry - Consideration of Hockey Program (McBride)

(2) Parent Inquiry - Smoking on school property (McBride)

(3) Parent Inquiry - Religion Program (Walshe)

(c) APPROVAL OF AGENDA

10-016 MR. MACLELLAN

That the Agenda be approved as amended.

CARRIED

ROUTINE MATTERS

(a) APPROVAL OF MINUTES

10-017 MR. MCKAY

That the Minutes of the September 14, 2009 Regular Board Meeting be approved as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

None

B. NEW BUSINESS**(a) REQUEST FOR SCHOOL USE – WESTLOCK PARENT LINK****10-018 MRS. MUELLER**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Mary School gymnasium and foyer on Friday, March 19, 2010 (8:00 a.m. to 4:00 p.m.) and Saturday, March 20, 2010 (8:00 a.m. to 4:00 p.m.) in order to hold Ages and Stages Children's Fair at no cost to the Westlock Parent Link.

CARRIED

(b) REQUEST FOR SCHOOL USE – WESTLOCK PARENT LINK**10-019 MRS. MUELLER**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Mary School gymnasium on Friday, November 6, 2009 (6:00 p.m. to 8:30 p.m.) in order to hold a Family Gym Night at no cost to the Westlock Parent Link.

CARRIED

(c) REQUEST FOR SCHOOL USE – HARRY COLLINGE HIGH SCHOOL**10-020 MR. MCKAY**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of Gerard Redmond Gymnasium from October 16, 2009 from 2:00 p.m. to 10:00 p.m. and October 17th, 2009 from 8:00 a.m. to 8:00 p.m. in order to hold volleyball tournament at no cost to Harry Collinge High School.

CARRIED

(d) FIELD TRIP TO REVELSTOKE, BC - FEB 24 TO FEB 26, 2010

Discussion of an out of province field trip. The Chair invited Colin Ash to speak further on the proposed ski trip. The Board requested that this motion be tabled until Administration can provide further information and bring forward to a future meeting.

10-021 MR. MACLELLAN

That the Evergreen Catholic Separate Regional Division No. 2 approve in principle the out of province ski trip to Revelstoke, BC on February 24 – 26, 2010 by grade 9-11 students in St. Thomas Aquinas High School.

TABLED

(d) REQUEST FOR SCHOOL USE - WESTLOCK WRESTLING CLUB**10-022 MRS. MUELLER**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Mary School gymnasium on Monday and Wednesday evenings (7:00 p.m. to 9:00 p.m.) in order to hold weekly practices at no cost to the Westlock Wrestling Club.

CARRIED

(e) REQUEST FOR SCHOOL USE – MEN'S BASKETBALL**10-023 MR. YACEYKO**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of Gerard Redmond Gymnasium on Tuesday and Thursday evenings from September 29, 2009 to April 29, 2010 from 7:00 p.m. to 9:00 p.m. in order to play basketball at no cost to Men's Basketball.

CARRIED

**(f) FIELD TRIP TO YOKOHAMA, JAPAN – ST. THOMAS AQUINAS
10-024 MR. VASSUER**

That the Evergreen Catholic Separate Regional Division No. 2 approve in principle the Alberta/Japan reciprocal student exchange in conjunction with Alberta Education partnership with Yamate Gakuin High School in Yokohama, Japan from July 21, 2010 to August 4, 2010 as requested by St. Thomas Aquinas administration.

CARRIED

**(h) EDUCATION & PUBLIC RELATIONS
10-025 MR. MCKAY**

That the Evergreen Catholic Separate Regional Division No. 2 enters into a contract with Jason Gariepy to provide media and communication services for the 2009/2010 school term (Option 3 – monthly retainer).

CARRIED

**(g) RECONSIDER TABLED MOTION #10-021
10-026 MR. VASSEUR**

That the Evergreen Catholic Separate Regional Division No. 2 reconsiders motion #10-021 as Tabled earlier in today's meeting and be brought forward for further action.

CARRIED UNANIMOUSLY

(h) FIELD TRIP TO REVELSTOKE, B.C. - FEB 24 TO FEB 26, 2010

The Board discussed and reconsidered this field trip request. At this time, Administration does not support this out of province field trip request.

10-027 MR. VASSEUR

That Evergreen Catholic Separate Regional Division No. 2 approve in principle an out of province ski trip to Revelstoke, BC on February 24 – 26, 2010 by grade 9-11 students in St. Thomas Aquinas High School provided that the School Principal approves the request.

CARRIED

C. DELEGATIONS

FROM NON-STAFF SOURCES -	None
FROM STAFF SOURCES-	None

D. INFORMATION ITEMS

FROM STAFF SOURCES

ADMINISTRATORS' REPORTS

(a) SUPERINTENDENT

Mr. Malowany provided detail to his submitted report, including:

- (1) September 30, 2009 Student Counts**
- (2) School Act Review**
- (3) ASBA Long Service Awards**
Robert Vasseur will be recognized for serving 30 years and Gerald Bernakevitch for serving 24 years.
- (4) Guest Protocols**
- (5) Alberta Teacher Association – IN CAMERA**
Superintendent was instructed to send a response to the Alberta Teacher Association regarding the grievance procedure.
- (5) Youth Ministry**
Superintendent was instructed to consult with Father Paul Terrio in regards the provision of funding youth services to Spruce and stony schools.
- (6) School Calendar Change (Hinton)**

- (7) **Japan Student/Teacher Exchange**
- (8) **Catholic Education Sunday – November 1, 2009**
Karen Koester, Religious Education Coordinator is formalizing celebrations for Catholic Education Sunday.
- (9) **Christmas Break – Division Office**
Superintendent presented the office closure for division office during the Christmas break.
- (10) **Holy Spirit School in Devon – School Council Update**
Superintendent informed the board of school council discussions.

10-028 MRS. MCBRIDE

That the meeting goes in camera at 6:17 p.m. CARRIED

10-029 MR. YACEYKO

That the meeting comes out of camera at 6:45 p.m. CARRIED

(b) DEPUTY SUPERINTENDENT

On behalf of Ms. Vaselenak, Mr. Malowany discussed her submitted report, including:

- (1) **Pandemic Protocol – H1N1 update**
An updated handout was provided with recent information on H1N1.
- (2) **January 2010 Diploma Schedule**
The revised January diploma exam schedule was provided.
- (3) **Achievement and Diploma Examination Reports**
The reports for 2008/2009 school year were provided.

(c) SECRETARY-TREASURER

Mrs. Fehr provided additional information to her submitted report, including:

- (1) **Financial Update**
 - AISI reporting is due October 16, 2009.
 - Next Finance Committee is scheduled for November 9, 2009 at 2:00 p.m.
 - 2009/2010 Budget will be presented at the November 9, 2009 board meeting.
 - Auditors will be in the office October 22 and 23, 2009 and year end results will be presented at the November 9, 2009 board meeting.
 - 2008/2009 Opted Out requisition.
 - Masterworks Finance System updates.

(d) DIRECTOR OF FACILITIES AND TECHNOLOGY SERVICES

Mr. Fatovic provided updates and responded to Trustee questions:

- (1) **Maintenance Update**
 - IMR 2008/2009 carries forward approximately \$200,000 to 2009/2010.
- (2) **Technology Update**
 - Help Desk 1-877-327-4874.
- (2) **Capital Update**
 - Portables to arrive at Holy Spirit on October 14, 2009.
 - Bids have closed for the 4 High Schools for the ASAPII budget

FROM TRUSTEES

- (a) **CATHOLIC LEADERSHIP**- No report
- (b) **NEGOTIATIONS & SALARIES** – see Motion 10-0210.
- (c) **FINANCE** – Upcoming meeting on November 9th at 2:00 p.m.
- (d) **PROPERTIES & TRANSPORTATION** – No report
- (e) **EDUCATION & PUBLIC RELATIONS** – see Motion 10-025.

- (f) **JOINT MEMBERSHIP** – No report
- (g) **ACSTA** –ACSTA Conference November 20-22, 2009
- (h) **ASBA** – ASBA Conference November 22-23, 2009
- (i) **Other – Mrs. McBride reported on:** Several parents have approached Mrs. McBride regarding the possibility of offering the Hockey option within St. Marguerite and John Paul II. The Board directed the Superintendent to discuss the potential for a hockey program with school administration.
- (j) **Other – Mrs. McBride reported on:** Mrs. McBride was made aware of concerns regarding parents smoking on school grounds. All school grounds are designated non smoking areas. The Superintendent will direct his staff to install signage at the schools. Information will be communicated to parents through the school newsletters.
- (k) **Other – Mrs. Walshe reported on:** Received a request from a parent on whether religion can be offered through the outreach program. The religion program is to be taught within the school, complimented with activities and retreats, and there are religion requirements for high school completion, etc. Administration will review individual concerns.

FROM NON-STAFF SOURCES

None

E. FUTURE BUSINESS

(a) NEXT BOARD MEETING

Monday, November 9, 2009 - Knights of Columbus Room, Division Office

2:00 p.m. Finance Committee Meeting
3:00 p.m. Regular Board Meeting
4:45 p.m. Supper Break
5:15 p.m. Reconvene the Regular Board Meeting

(b) EVENTS WITHIN THE DIVISION

(c) EVENTS OUTSIDE THE DIVISION

F. CLOSING PRAYER & ADJOURNMENT

10-030

MR. MACLELLAN

That the meeting be adjourned at 7:20 p.m.



Mr. Gerald Bernakevitch, Chair



Mrs. Marlene Fehr, Secretary-Treasurer

