

BUSINESS ARISING OUT OF THE MINUTES

None

(b) APPROVAL OF MINUTES**10-003 MR. VASSEUR**

That the Minutes of the June 29, 2009 Special Board Meeting be approved as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

None

B. NEW BUSINESS**(a) REQUEST FOR LEAVE – EMPLOYEE NO. 390****10-004 MRS. WALSH**

That the Evergreen Catholic Separate Regional Division No. 2 grant a leave of absence to Employee No. 390 as requested for February 22 to March 10, 2010 inclusive in accordance with Article 12.4.8 (use of (1) personal day with salary), Article 12.5.5 (use of (2) days less cost of a substitute) and Article 12.7 (use of (7) days without pay) of the Collective Agreement.

CARRIED

(b) REQUEST FOR LEAVE – EMPLOYEE NO. 871**10-005 MR. BERNAKEVITCH**

That the Evergreen Catholic Separate Regional Division No. 2 grant a leave of absence to Employee No. 871 as requested for February 22 to February 26, 2010 inclusive in accordance Article 14.7 (additional leave of absence without pay) of the Collective Agreement.

CARRIED

(c) REQUEST FOR SCHOOL USE – ADULT BADMINTON**10-006 MR. YACEYKO**

“That the Evergreen Catholic Separate Regional Division No. 2 grant the use of Gerard Redmond Gymnasium from November 2, 2009 to April 26, 2010 inclusive from 7:00 p.m. to 9:00 p.m. in order to hold adult badminton on Monday evenings at no cost to the Adult Badminton Association.”

CARRIED

(d) REQUEST FOR SCHOOL USE – HINTON UKRAINIAN DANCE SOCIETY**10-007 MR. YACEYKO**

That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Gregory Gymnasium Thursday evenings from September 10, 2009 to May 27, 2010 inclusive from 3:30 p.m. to 9:00 p.m. in order to hold group dance at no cost to the Hinton Ukrainian Dance Society.

CARRIED

(e) REQUEST FOR SCHOOL USE – HOLY TRINITY CATHOLIC CHURCH**10-008 MRS. MCBRIDE**

“That the Evergreen Catholic Separate Regional Division No. 2 grant the use of St. Thomas Aquinas High School on Thursday, December 24, 2009 for Christmas Eve Mass at 4:00 p.m. at no cost to Holy Trinity Catholic Church.”

CARRIED

(f) HINTON FCSS – HDAC Imagine Conference (May 1, 2009)**10-009 MR. MACLELLAN**

That the Evergreen Catholic Separate Regional Division No. 2 provides \$1,000 to the Town of Hinton's FCSS department for the unexpected costs to the division for the HDAC Imagine Conference held on May 1, 2009.

CARRIED

**(g) TEACHER ASSISTANT EMPLOYMENT CONTRACT
10-010 MR. BERNAKEVITCH**

That the Evergreen Catholic Separate Regional Division No. 2 accept the terms and conditions of the Teacher Assistants/Liaisons employment contract as discussed.

CARRIED

C. DELEGATIONS

FROM NON-STAFF SOURCES -	None
FROM STAFF SOURCES-	None

D. INFORMATION ITEMS

FROM STAFF SOURCES

ADMINISTRATORS' REPORTS

(a) SUPERINTENDENT

Mr. Malowany provided detail to his submitted report, including:

- (1) Staffing**
- (2) School Enrolments**
Projected count was compared to the actual count done on August 31, 2009.
- (3) Bus Transportation concerns in Hinton and Devon**
- (4) Safety Orientations**
Safety orientations were conducted with all school administrators.
- (5) Faith Development Day – August 26, 2009**
Excellent feedback was received on another successful event.
- (6) Japan Foundation Group-Tour Program**
The Japan Foundation has extended an invitation to Ms. Vaselenak to visit Japan from Thursday, October 1 to Wednesday, October 14, 2009, in order to receive training; conduct inspections in educational, cultural, and industrial institutions, and introduce our culture to Japan. This is a great honor to have Ms. Vaselenak represent our division.
- (7) Marketing & Branding Program for our Division**
All Trustees encouraged to attend a presentation scheduled for Thursday, September 17 at 10:30 a.m. in the Knights of Columbus Board Room.
- (8) Recognition of EnCana High School Scholarship – Colton Boutin**
We would like to recognize a student of Gerard Redmond, Colton Boutin. He was selected by EnCana Corporation for their scholarship renewable for up to four years for a maximum of \$10,000 for furthering his education in the oil and gas industry.
- (9) Upcoming Conference –**
Inspiring Education: A Dialogue with Albertans; Two day provincial discussions about education as a foundation for the future societal and economic success of the province. To be held October 18-20, 2009 in Edmonton.
- (10) Ed & PR Meeting – September 17, 2009**
- (11) Community Policing – Recognizance conditions**

(b) DEPUTY SUPERINTENDENT

Ms. Vaselenak provided additional information to her submitted report, including:

- (1) Overview of AISI**
- (2) DRAFT Pandemic Protocol**
Feedback on the Protocol will be accepted until September 28, 2009.
- (3) International Programs**
A summary was provided and as well, interview from our two ECSRD International Teachers, Xiaoqin Liao (placed at Gerard Redmond, Hinton) and Akie Kambayashi (placed at St. Thomas Aquinas, Spruce Grove).
- (4) Diploma and Achievement Test Summary**

The report as shared for discussion is confidential and has not yet been released to the public.

(5) School Educational Goals and Administrators' PD

Principals and Vice-principals will be involved in professional development specific to their role as school based administrators four times throughout the year. The first session will be organized around the book, "What great principals do differently." In addition, each administrative team will identify three major educational goals that will be the focus of growth and professional development throughout the year.

(c) SECRETARY-TREASURER

Mrs. Fehr provided additional information to her submitted report, including:

(1) Summary of Expenditures as of August 31, 2009

- Year-end preparations are under way
- The audit is expected to commence on October 19, 2009

(2) Update of Provincial Budget 2009

The accumulated operating surplus reported for Evergreen as at August 31, 2008 was \$4,650,553, of which \$4,199,688 was restricted operating reserves and \$450,865 was unrestricted surplus. Using the province's formula, the impact to Evergreen is significant. Administration is still completing the 2008/2009 fiscal year adjustments and the final results of operations are not yet known. It is recommended that the Board hold off on any changes to the 2009/2010 budget until the prior year results are known. The province has granted school boards an extension on the deadline to submit current year budgets until November 30, 2009.

(d) DIRECTOR OF FACILITIES AND TECHNOLOGY SERVICES

Mr. Fatovic provided updates and responded to Trustee questions:

(1) Maintenance Update

Summer projects have been completed. Extensive renovations were done to St. Joseph School and St. Mary's. Bacterial wash stations will be strategically placed throughout all schools.

(2) Technology Update

Discussion of acquiring notebooks for Trustees.

(3) Working Alone Procedure

There is now a procedure in place for staff members working alone. An answering service has been contracted to be accessible to our staff to call 24/7.

(4) Capital Update

Plans for the new high school have been reviewed.

FROM TRUSTEES

(a) CATHOLIC LEADERSHIP- No report

(b) NEGOTIATIONS & SALARIES – see Motion 10-010

(c) FINANCE – No report

(d) PROPERTIES & TRANSPORTATION – No report

(e) EDUCATION & PUBLIC RELATIONS – No report

(f) JOINT MEMBERSHIP – No report

(g) ACSTA – Confirmation of attendance to ACSTA Conference November 20-21, 2009

(h) ASBA – Confirmation of attendance to ASBA Conference November 22-23, 2009

- (i) **Other** – Mrs. Walshe and Mrs. McBride reported on the teacher mentor program happening in John Paul II School Council. Also, special thanks to the Granger family for maintaining the shrubs and flowers at the front entrance of John Paul II School.

FROM NON-STAFF SOURCES

None

E. FUTURE BUSINESS

- (a) **NEXT BOARD MEETING** - Tuesday, October 13, 2009 - Knights of Columbus Room, Division Office

- 1:00 p.m. Trustee computer training on notebooks
- 2:00 p.m. Committee of the Whole Meeting
- 3:00 p.m. Organizational Board Meeting
- 3:30 p.m. Regular Board Meeting
- 5:00 p.m. Supper Break
- 5:30 p.m. Reconvene the Regular Board Meeting

- (b) **EVENTS WITHIN THE DIVISION**

Wednesday, September 16, 2009 at 7:30 p.m. is the St. Thomas Aquinas School Ceremony (Grade 9, 10, 11) (Vasseur)

Wednesday, September 16, 2009 at 7:00 p.m. is the St. Mary School Awards Ceremony (Mueller)

Saturday, September 19 at 7:00 p.m. at is the Gerard Redmond Awards Ceremony (Mueller)

- (c) **EVENTS OUTSIDE THE DIVISION**

Catholic Conference on March 12-13, 2010 in Edmonton

CCSTA Convention on June 3-5, 2010 in Ottawa

F. CLOSING PRAYER & ADJOURNMENT

10-011 MR. VASSEUR

That the meeting be adjourned at 6:22 p.m.

Mrs. Caren Mueller, Chair

Mrs. Marlene Fehr, Secretary-Treasurer